


Republic of the Philippines
Department of Science and Technology
Philippine Science High School - Cordillera Administrative Region Campus
Purok 12, Irsan, Baguio City
Annual Procurement Plan for FY 2019

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity			Source of Funds	Estimated Budget (Php)			Remarks (brief Program)	
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Contract Signing		Total	MOOE	CO		
A. Supplies and Materials available at Procurement Service												
5020301000	Common Office Supplies	All Division	Direct Contracting		January to December		GoP	823,916.35	823,916.35		Office supplies and materials available at Procurement Service	
Supplies and Materials not available at Procurement Service												
5020301000	Office Supplies (Not Available at PS)	FAD,CISD,SSD	Small Value Procurement		January to December		GoP	186,083.65	186,083.65		Office supplies and materials available at Procurement Service	
5020302000	Accountable Forms	All Division	Direct Contracting		as need arises		GoP	15,000.00	15,000.00		official receipt, checkbook	
5020307000	Drug and Medicines	SSD	Shopping		January to December		GoP	151,000.00	151,000.00		various drugs and medical supplies	
5020308000	Medical, Dental and Laboratory Supplies	SSD	SVP		January to December		GoP	449,000.00	449,000.00		various medical, dental supplies	
5020309000	Fuel, Oil and Lubricants	FAD	Direct Contracting		January to December		GoP	500,000.00	500,000.00		supply of fuel, oil and PSHS CARC vehicles	
5020311001	Textbooks and Instructional Materials	SSD	Public Bidding		3rd Quarter		GoP	2,719,000.00	2,719,000.00		various textbooks and materials	
5020301001	ICT Supplies	CISD	SVP		3rd Quarter		GoP	701,000.00	701,000.00		various ICT supplies	
5020399000	Other Supplies and Materials	All Division	Small Value Procurement		3rd Quarter		GoP	1,910,000.00	1,910,000.00		Other supplies and materials available at Procurement Service	
B. Training and Scholarship expenses												
5020202000	Scholarship expenses	CISD, SSD	Small Value Procurement		January to December		GoP	5,577,000.00	5,577,000.00		instructional supplies, materials, meals, tokens	
C. Repairs and Maintenance												
5021306001	Motor Vehicle	FAD	Small Value Procurement		January to December		GoP	600,000.00	600,000.00		repair and maintenance of vehicles	
5021304002	School Building	FAD,CISD,SSD	Small Value Procurement		January to December		GoP	200,000.00	200,000.00		repair and maintenance of Building	
5021304099	Other Structures	FAD,CISD,SSD	Small Value Procurement		January to December		GoP	400,000.00	400,000.00		repair and maintenance of structures	
5021305002	Office Equipment	FAD,CISD,SSD	Small Value Procurement		January to December		GoP	100,000.00	100,000.00		repair and maintenance of laboratory equipment	
5021305003	ICT Equipment	FAD,CISD,SSD	Small Value Procurement		January to December		GoP	100,000.00	100,000.00		repair and maintenance of equipment	
D. Equipment Outlay												
5060405002	Office Equipment	FAD	Public Bidding		3rd Quarter	Upon BOT Approval	GoP	232,000.00	232,000.00		various office equipment	
5020321003	ICT Equipment	CID	Public Bidding		3rd Quarter	Upon BOT Approval	GoP	142,000.00	142,000.00		various ICT equipment	
5060405014	Technical and Scientific Equipment	CID	Public Bidding		3rd Quarter	Upon BOT Approval	GoP	6,427,000.00	6,427,000.00		various technical and scientific equipment	
5020321099	Other Machinery & Equipment	FAD	Public Bidding		3rd Quarter	Upon BOT Approval	GoP	500,000.00	500,000.00		various machinery & equipment	
5060407001	Furniture and Fixtures	FAD	Public Bidding		3rd Quarter	Upon BOT Approval	GoP	766,000.00	766,000.00		various furniture and fixtures	
	Computer Software	CID	Public Bidding		3rd Quarter	Upon BOT Approval	GoP	1,358,000.00	1,358,000.00		various computer software	


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					Ads/Post of IB/REI	Sub/Open of Bids	Notice of Contract Signing	of Funds		Total	MOOE	CO		
5021203000	Security		All Division	Public Bidding	4th Quarter	Upon BOT Approval	4th Quarter	Upon BOT Approval	Contract Signing	GoP	1,700,000.00	1,700,000.00	provision of security services/procured on effective until Decem	
5021202000	Janitorial		All Division	Public Bidding	4th Quarter	Upon BOT Approval	4th Quarter	Upon BOT Approval	Contract Signing	GoP	800,000.00	800,000.00	water consumption	
5020401000	Water Expenses		All Division	Small Value Procurement	January to December		January to December			GoP	780,000.00	780,000.00	electricity consump	
5020402000	Electricity expenses		All Division	Direct Contracting	January to December		January to December			GoP	1,080,000.00	1,080,000.00	publication require	
5029901000	Advertising Services		All Division	Small Value Procurement	as need arises		as need arises			GoP	183,000.00	183,000.00	newspaper subscri	
5029907000	Subscription		All Division	Small Value Procurement	monthly		monthly			GoP	86,000.00	86,000.00	printing of advertisement program of activities, targ	
5029902000	Printing and Publication Services		All Division	Small Value Procurement	January to December		January to December			GoP	154,000.00	154,000.00	meetings, activities, e	
5029903000	Representation Expenses		All Division	Small Value Procurement	January to December		January to December			GoP	318,000.00	318,000.00	hauling services, et a	
5029904000	Transportation and Delivery Expenses		All Division	Small Value Procurement	January to December		January to December			GoP	50,000.00	50,000.00	for official communice	
5020501000	Postage and Courier Services		All Division	Small Value Procurement	January to December		January to December			GoP	60,000.00	60,000.00	Internet subscrip	
5020503000	Internet Subscription Expenses		All Division	Small Value Procurement	monthly		monthly			GoP	300,000.00	300,000.00	for broadcasting prog	
5020504000	Cable, Satellite, Telegraph and Radio Expenses		All Division	Small Value Procurement	monthly		monthly			GoP	60,000.00	60,000.00	et al.	
5021103001	ICT Consultancy Services		All Division	Small Value Procurement	as need arises		as need arises			GoP	60,000.00	60,000.00	Hiring of staff/cons	
5021103000	Consultancy Services		All Division	Small Value Procurement	as need arises		as need arises			GoP	60,000.00	60,000.00	special/technical se	
5021299001	Other General Services - ICT		All Division	Small Value Procurement	January to December		January to December			GoP	60,000.00	60,000.00		
5021299000	Other General Services		All Division	Small Value Procurement	January to December		January to December			GoP	63,000.00	63,000.00		
5021199000	Other Professional Services		All Division	Small Value Procurement	January to December		January to December			GoP	995,000.00	995,000.00		
F. Rental														
5029905003	Motor Vehicles		All Division	Small Value Procurement	as need arises		as need arises			GoP	75,000.00	75,000.00	rental of vehicle	
5029905001	Buildings and Structures		All Division	Small Value Procurement	as need arises		as need arises			GoP	150,000.00	150,000.00	rental of venue	
5029905004	Equipment		All Division	Small Value Procurement	as need arises		as need arises			GoP	25,000.00	25,000.00	rental of equipment	
G. Infrastructure														
5060402099	Site Development		All Division	Public Bidding	2 nd Quarter	2 nd Quarter	Upon BOT Approval	Upon BOT Approval		GoP	8,000,000.00	8,000,000.00		
	Implementation of K-12 (MITTH-ICT Infrastructure)		All Division	Public Bidding	2 nd Quarter	2 nd Quarter	Upon BOT Approval	Upon BOT Approval		GoP	500,000.00	500,000.00		
GRAND TOTAL											39,416,000.00	21,491,000.00	17,925,000.00	

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our ap for the year.

Prepared by:


DELMA C. FERNANDEZ
 Admin. Officer VBAC-Secretariat

Recommending Approval:


MELBAC. PATACSI
 Chairman, BAC

Approved by:


DR. CONRADO C. ROTOR, JR.
 Head of Office/Agency